



Hair & Makeup  
Services Contract

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INSTRUCTIONS FOR SUBMITTING YOUR CONTRACT

To be sure that we service you properly, please fill out the contract completely before mailing it. You may also print, fill in the contract and email it back to me.

Listed below is information that will help you.

1. Please make sure your date is filled in at top of contract.
2. Fill in all personal information. Please give us phone numbers where we can reach you. If you are not the bride and are making the arrangements for the bride, be sure to give us your name and phone number in "other contracting party".
3. Please be sure to tell us how you found us or who referred you to us.
4. Be sure to sign and date the bottom of the contract.
5. When complete, mail to the address at the top of the contract.
6. You will receive confirmation within 10 days. If you do not hear from us PLEASE CALL.
7. If you have any questions about the contract or appointment please email [burmor@comcast.net](mailto:burmor@comcast.net).
8. You will receive an invoice detailing your services prior to the wedding. Please review the invoice and respond accordingly.

Thank you!!

## Services Contract

This agreement (the "Agreement"), is effective as of the \_\_\_\_ day of \_\_\_\_\_, by and between \_\_\_\_\_ ("Client"), located at the address specified on Schedule A to this Agreement, and HairLooms, located at P. O. Box, Fairburn, GA; 30213 ("Vendor").

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Client and Vendor agree as follows:

1. Services Rendered.  
Client hereby hires Vendor to render make-up application and/or hair styling services specified in Schedule A to this Agreement (the "Services") subject to the terms and conditions set forth herein. Vendor shall be notified immediately of any changes in scheduling or location. It is Client's responsibility to confirm all arrangements fourteen days prior to the date of the event.
2. Payment.  
To reserve Vendor for the Services specified in Schedule A, Client agrees to pay a nonrefundable deposit in the amount of \$150 upon signing this Agreement. The balance is due immediately after the Services are rendered, the day of the event. Upon default of final payment, Client will assume full responsibility for any and all collection costs and legal fees incurred by Vendor. In the unlikely event that Client's check is returned to the Vendor by the bank, Client shall be responsible for a \$35 check processing fee.
3. Relief of Obligation of Vendor.  
The obligation of the Vendor to perform the Services shall be relived in the event of serious illness or disability or any other legitimate condition beyond the control of the Vendor. In the event Vendor cannot perform his obligations under this paragraph 3 of the Agreement, Vendor will make every reasonable effort to find an equally qualified replacement to render the Services. Payment due will be equivalent to the Services provided.
4. Cancellation by Client.  
If the event is cancelled or the Client terminates this Agreement prior to the event date specified on Schedule A, Vendor shall receive compensation in an amount equal to the nonrefundable deposit. If the Client rebooks another date, the balance of the payment, minus the deposit and the fees for services rendered shall be available to be applied to a future event. That future event must take place within three years of the original event date specified on Schedule A. Rescheduling the event will be based upon the availability of the Vendor. No specific date is guaranteed.
5. Modifications.  
Client and Vendor agree that all modifications to this Agreement must be in writing, signed and dated by both Client and Vendor.
6. Limitation of Liability.  
Vendor takes the utmost care with respect to the Services performed. However, in the event Vendor fails to comply with the terms of this Agreement, due to any event outside the control of the Vendor, the Vendor's liability is limited to refund of the deposit.
7. Use of Likeness.  
Client hereby grants Vendor permission to use pictures of the event for samples, displays, pamphlets, on its website, advertising, at exhibitions and for other purposes related to marketing its Services.
8. Miscellaneous.  
This Agreement contains the entire agreement of the parties hereto, and may not be modified unless in writing and signed by the parties hereto.

The parties hereto have caused this Agreement to be executed as of the day and year first above written. The undersigned acknowledges that he and/or she have received, read, understands, and agrees with the terms set forth in this Agreement.

**Agreed and accepted by:**

Client Signature: \_\_\_\_\_

HairLooms: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Email address: \_\_\_\_\_

## **Schedule A**

Please print clearly.

**Wedding Date:** \_\_\_\_\_ MON TUES WED THURS FRI SAT SUN (circle one)

Bride First Name: \_\_\_\_\_ Bride Last Name: \_\_\_\_\_

Groom First Name: \_\_\_\_\_ Groom Last Name: \_\_\_\_\_

Other Contracting Party: \_\_\_\_\_  
(if other than bride or groom arranging services)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bride Home Phone: ( ) \_\_\_\_\_ Groom Home Phone: ( ) \_\_\_\_\_

Bride Cell/Pager: ( ) \_\_\_\_\_ Groom Cell/Pager: ( ) \_\_\_\_\_

Other contracting party Phone: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Ceremony Location: \_\_\_\_\_ Ceremony Time: \_\_\_\_\_

Reception Location: \_\_\_\_\_ Reception Time: \_\_\_\_\_

Start Location (for hair & makeup): \_\_\_\_\_

Start Time (for hair & makeup): \_\_\_\_\_

Referred by: \_\_\_\_\_

### **PRICING ESTIMATE**

	<b>NUMBER OF PERSONS</b>	<b>COST PER PERSON</b>	<b>TOTAL</b>
Bride Makeup (trial included)		\$150.00	\$
Bride Hair (trial included)		\$200.00	\$
Bridesmaid/Other Makeup		\$65.00	\$
Bridesmaid/Other Hair		\$65.00	\$
Trials		\$75.00 - \$150.00 (depending on circumstances)	\$
Bridesmaid/Other Trial		\$45.00	\$
Bridal Portrait		\$125.00	\$
Other waiting charges (per hour)		\$45.00	\$
<b>TOTAL OF SERVICES</b>			<b>\$</b>
Deposit Paid			- 150.00
<b>BALANCE DUE AT TIME OF SERVICES</b>			<b>\$</b>

**Note: Your date cannot be held without a signed contract and deposit. Please book early to ensure your date will be available.**

Agreement accepted by:

\_\_\_\_\_  
Bride/Contracting Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
HairLooms/ Mika Burley

\_\_\_\_\_  
Date